

Colusa County Air Pollution Control District

Incentive Program Grant Application Infrastructure Projects (Charging or Alternative-Fuel)

Company Name (must match Tax ID number):	Federal Tax ID Number or Social Security Number:
Contact Name:	
Mailing Address:	
Phone Number:	Email:

Project being proposed (Select One):	☐ Battery Charging Station ☐ Hydrogen Fueling Station ☐ Natural Gas Fueling Station
Is this a publicly accessible project:	☐ Yes ☐ No
Will this project be powered by solar and/or wind power?	☐ Yes ☐ No
Will on-site solar or wind power generating systems be installed as part of this project?	☐ Yes ☐ No
Project address, if different from business address:	

All applications must include the following (check boxes to signify attachment):

- ☐ Application Statement for Infrastructure Applications (Attachment A)
- ☐ Disclosure Statement (Attachment B)
- ☐ IRS W-9 Tax Form
- ☐ Itemized price quote(s) (specified on page 3)
- ☐ Anticipated usage/documentation (specified on page 3)
- ☐ Additional documentation listed on page 4 of this application

I certify that all information, attachments, and documentation submitted with this application is authentic and correct.

Applicant Signature: _____ Date: _____

Applicant Name & Company: _____

1. Site Information:

Address where the station will be installed:	
Major cross streets of proposed site:	
Provide a detailed description of where the station(s) will be located within the parking lot or structure:	
Is the proposed station site owned by the applicant?	☐ Yes ☐ No
For publicly accessible sites, select any points of interest nearby:	☐ Restaurants ☐ Movie Theater ☐ Park ☐ Library ☐ Grocery Store ☐ Hospital ☐ Lodging ☐ Other (specify)
Days/hours station will be available to the public: ☐ The station will be strictly utilized for workplace charging and will not be publicly accessible. ☐ The station will be strictly utilized for residence. ☐ The station will be publicly accessible 24 hours a day, 7 days a week. ☐ The station will be available for public use at certain times (specify).	

2. Station Information

EV Charger Information:

Make	Model	Charger Level	Charger Type	Quantity
		☐ Level 2 ☐ Level 3	☐ Single Port ☐ Dual Port	
		☐ Level 2 ☐ Level 3	☐ Single Port ☐ Dual Port	
		☐ Level 2 ☐ Level 3	☐ Single Port ☐ Dual Port	

AND/OR

Alternate Fueling Station Information:

Make	Model	Fuel Type	Quantity

3. Vendor/Installer Information:

Business Name:

Representative Name:	
Address:	
Phone Number:	Email:

4. Costs (Attach price quote from vendor/installer to substantiate claims made in this table).

Cost of design and engineering: (i.e. labor, site preparation, Americans with Disabilities Act accessibility, signage).	\$
Cost of equipment: (i.e. charging/fueling units, electrical parts, energy storage equipment, materials).	\$
Cost of installation directly related to the construction of the station:	\$
Meter/data loggers:	\$
On-site power generation system that fuels of powers covered sources: (if applicable, i.e. solar and wind power generation equipment).	\$
Fees incurred pre-contract execution, license fees, environmental fees, commissioning fees (safety testing), and onsite required safety equipment: (i.e. permits, design, engineering, site preparation).	\$
Shipping and delivery costs of equipment:	\$
Tax:	\$
Total:	\$

Competitive bids are required for certain projects: If your infrastructure project will be open and available for public use the vendor must be solicited and selected through a competitive bidding process. In the instance that applicant must solicit bids through a competitive bid process, the applicant must establish an impartial bidding process based on the objective supplier selection criteria and allow the bid to remain open for a reasonable amount of time.

☐ Attach all bids received for the proposed project. Please indicate the vendor/installer that was chosen for this project and provide an explanation for selecting this vendor/installer.

5. Anticipated usage:

Please provide the anticipated usage per year in terms of projected throughput and/or number of vehicles that will be using the station(s) (e.g. kW/year or number of cars charged per year):

☐ Attach any supporting document and/or an explanation to substantiate your claim.

6. Additional Required Application Attachments:

☐ **An aerial map of the proposed project location.**
(i.e. satellite view from an internet-based map or city/county map)

- ☐ **Proof that the applicant can obtain all required land use permits from agencies needed to install/operate infrastructure.**
- ☐ **Documentation demonstrating that the land on which the project will be located is either owned by the applicant or controlled by the applicant through a long-term lease, easement, or other legal arrangement for the duration of the project life.**
For applicants who do not own the land where the proposed project will be built, an executed lease agreement or letters of commitment lasting for the duration of the project life must be signed by the property owner(s) or authorized representative(s) can be attached to satisfy this criterion.
- ☐ **Proof that power or fuel is being provided to the site of the proposed project.**
(e.g. application to, payment to, or contract with the local utility company)
- ☐ **Equipment warranty documentation.**
Equipment must have a warranty, 1-year for battery charging, 3-year for alternative fuel. If the warranty is not provided with the equipment, the applicant must purchase extended warranty at own expense. Grant funds cannot be used for extended warranty.

ATTACHMENT A

Infrastructure Application Statement

Please initial each item to signify that you understand and agree with each statement. If you have questions on any of the statements, please call or email Casey Ryan, Air Pollution Standards Officer, at (530) 458-0583 or cryan@countyofcolusa.com.

Note: This statement will be attached to, and made part of, any Grant Agreement eventually reached for your projects.

Initials

- _____ I have legal authority to apply for grant funding for the entity described in this application.
- _____ For infrastructure projects, discretionary costs may be accrued by an applicant prior to contract execution, but applicant assumes all financial risks and costs accrued prior to contract execution are not reimbursable until I receive a Grant Agreement signed by the Air Pollution Control Officer.
- _____ I have reviewed the sample grant agreement and it is acceptable, without revisions.
- _____ I understand the grant will pay for a portion of the total costs and I must retain copies of receipts and cancelled checks to prove that I have paid my share of the costs.
- _____ I understand that if projects costs are financed with borrowed money, I must use the grant funds to pay down the loan balance so that total liens on funded equipment do not exceed my share of the project's costs.
- _____ I understand there are conditions placed on receiving a grant and agree to refund the grant or a pro-rated portion if it is found that at any time I do not meet those conditions. Such conditions may include, but is not limited to: reporting annual usage, reporting any unscheduled downtime or equipment, or reporting the amount of electricity generation by any on-site solar or wind power equipment. I understand I must document compliance with these conditions and submit reports annually.
- _____ I understand I must complete the purchase, conversion, and/or expansion work specified in the application no later than 48 months after approval of the Grant Agreement in cases where a regulatory deadline is approaching. This deadline may be extended in some circumstances if requested by the applicant and approved in writing by the APCD.
- _____ I understand that an IRS Form 1099 will be issued to me for incentive funds received under the Carl Moyer Program. I understand that it is my responsibility to determine the tax liability associated with participating in the Moyer Program.
- _____ I certify that the proposed project has not been funded and is not being considered for Carl Moyer Program funds by another air district or any other public agency.
- _____ I understand it is my responsibility to ensure that all technologies are either verified or certified by the California Air Resources Board (CARB) to reduce NOx and/or PM.
- _____ I understand I will be prohibited from applying for any form of emission reduction credits for Moyer-funded equipment, including: Emissions Reduction Credit (ERC); Mobile Source Emission Reduction

Credit (MSERC) and/or Certificate of Advanced Placement (CAP), for all time, from the CCAPCD, CARB or any other Air Quality Management or Air Pollution Control District.

Initials

- _____ The proposed project is not required to be implemented by any local, state, and/or federal rule, regulation, or other legally binding requirement.
- _____ I understand that disclosure is required of the value of any current financial incentive that directly reduces the project price, including tax credits or deductions, grants, or other public financial assistance.
- _____ I certify that the requested funding does not include administrative costs. Administrative costs are defined as costs related to application preparation and submittal, project administration, monitoring, oversight, data gathering, and report preparation. I will include funds necessary to cover administrative costs and any required matching funds in my budget for the duration of the project.
- _____ I understand the CCAPCD has the right to conduct unannounced inspections to ensure the project equipment is fully operational and at the activity level committed to in the grant agreement.
- _____ I understand that the project must be installed and located in Colusa County.
- _____ I understand that the project must comply with all applicable federal, State, and local laws and requirements including environmental laws, and State building, environmental, and fire codes.
- _____ I understand that the air district may need to perform a California Environmental Quality Act (CEQA) review and obtain approval prior to funding a project.
- _____ I understand that a publicly accessible infrastructure project must be solicited and selected through a competitive bidding process that has been approved by the air district board.
- _____ I understand that all work must be performed by a licensed contractor.
- _____ I understand that all equipment and parts must be new. Remanufactured or refurbished equipment and parts are not eligible for funding.
- _____ I certify that Carl Moyer Program funds will not be used to purchase any required warranty or used to fund any ineligible project costs.
- _____ I understand that the equipment will be required to be in operating condition through the term of the contract.
- _____ I understand that, if during the project life the fuel/energy meter fails for any reason, the fuel/energy meter must be repaired or replaced as soon as possible and is considered a maintenance expense and therefore not an eligible cost for use of Carl Moyer funds.
- _____ I understand that if any battery charging station installations are made, I must report the installation to the Department of Energy Alternative Fuel Data Center located at <http://www.afdc.energy.gov/locator/stations/>.
- _____ I understand that if any hydrogen fueling stations are installed, I must register and report to the Station Online Status System (SOSS) maintained by the California Fuel Cell Partnership (www.cafcp.org). Furthermore, I understand I must abide by the requirements of their reporting system.

- _____ I understand that publicly accessible stations must at a minimum be accessible to the public daily during regular business hours.
- _____ I understand that publicly accessible infrastructure projects must maintain a 95% successful charging rate with 24/7 customer service available on site, via toll free telephone number.
- _____ I understand that, if equipment is not functional at any time during the contract life, it is my responsibility ensure that repairs are made, and the station is up and running within 48 hours.
- _____ I understand that I must notify the air district of any downtime beyond the 48 hours and work with the district to ensure publicly accessible stations are operational.

For non-public accessible charging or fueling station:

- _____ I understand that if equipment is not functional, I have 15 business days to report the problem to the air district and begin working with the district to promptly ensure infrastructure equipment is operational.

Last,

- _____ I certify to the best of my knowledge that the information and documentation contained in this application is authentic, true, and accurate.
- _____ I understand that third party contracts are not permitted. A third party may, however complete an application on an owner's behalf. Third parties are required to list how much compensation, if any, they are receiving to prepare the application, and to certify that no Carl Moyer Program funds are being used for this compensation. If applicable, sign statement at bottom of the page.

Applicant's Signature

Date

Applicant's Name (please print)

Title

If an entity other than the applicant assisted in the preparation of the application, please provide the information requested below.

Application Preparer's Name and Contact Information (please print)

Compensation paid for application preparation: \$ _____

I certify that no Carl Moyer Program funds are the source for this preparation:

Application Preparer's Signature

ATTACHMENT B

Carl Moyer Program Disclosure Statement

Have you applied for or been awarded other grants listed in this application? ☐ Yes, complete section below ☐ No, skip the remaining items in this table and sign below
Agency Applied to:
Date of Application:
Funding Amount: \$
Status of Application: ☐ Cancelled ☐ Pending ☐ Funded ☐ Other, explain:

By signing below, the Applicant hereby certifies the following:

- (1) Applicant has disclosed to the Grantor/District any and all other grant or funding applications it has directly or indirectly submitted to any other air pollution control districts or air quality management districts for the same specific engine(s).
- (2) Applicant agrees not to submit other Carl Moyer Grant applications or sign other contract or Grant Agreements for the same specific project with any other source of funds, including but not limited to, other state or local air pollution district or the California Air Resources Board for a multi-district solicitation. Applicant further agrees and understands that this Grant Agreement shall, at a minimum, be immediately terminated and may result in the Applicant being banned from submitting future applications to any and all Carl Moyer Program administering air pollution control district or air quality management district if it is discovered that the Applicant has submitted multiple applications or signed multiple contracts or grant agreements, not previously disclosed.
- (3) **Applicant has disclosed the value of any current financial incentive that directly reduces the project price, including tax credits or deductions, grants, or other public financial assistance and certifies that the funding requested in the Grant Agreement has been reduced by the amount of this financial incentive.**
- (4) Applicant understands that if it is found to be in violation of the terms and conditions of this Grant Agreement and/or this Disclosure Statement, the California Air Resources Board may levy fines and/or seek criminal charges to the fullest extent allowed by law against the Applicant, including but not limited to the Business and Professional Code and California Health and Safety Code 43016.

Printed Name of Responsible Party:	Title:
Signature of Responsible Party:	Date:

